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Web Page: <http://math.oit.edu/~watermang/> There is a link there to a page for our class. (Doing a search for waterman oit will find you the web page as well.) At the web page you can find the syllabus, links to chapters of the textbook, and a daily schedule with reading, assignments, announcements of quizzes and exams, and links to the lecture notes from each day.

Office Hours: 9-10:30 MTWF. You are also welcome to drop in any time to see if I am around - if I am I can usually take some time to help you. **I can also make appointments for other times.**

Text: The textbook is a book I wrote that you can buy at the bookstore or **you can download it or access it online at the class web page**, <http://math.oit.edu/~watermang/> **You will need a non-graphing scientific calculator**, which should cost you \$11-14. Any variety of the TI-30 is fine, as are many others. If you don't already have a non-graphing calculator, I would suggest the TI-30X IIS.

Grading: Your grade will be based on your scores on assignments, quizzes and exams.

- *Assignments:* Assignments will be given once or twice a week. Each assignment is due at the start of class the next class meeting after it was assigned - **credit will not be given for late assignments**, unless necessitated by a school activity and prior arrangements are made. **Assignments must be done in a neat, organized manner in order to earn credit.** You will receive a page of assignment expectations prior to turning in your first assignment.
- *Quizzes:* Quizzes will be announced ahead of time. **Missed quizzes cannot be made up** unless missed for a school activity and arrangements are made prior to the absence.
- *Regular Exams:* There will be three exams given during the term. **You MUST take exams at the scheduled times and there will be no make-up for missed exams.** See the schedule at the end of this syllabus for exam dates. Make-up exams can be given for **previously arranged absences** if you have a good reason to miss an exam.
- *Final Exam:* The final will be given during the time period listed in the calendar below. It will be comprehensive and will be worth 150 points. **You MUST take the final at the designated time, so make all travel arrangements accordingly.**

Grades will be computed from the above as follows:

- Each regular exam will be worth 100 points and the final exam will be worth 150 points.
- For each individual, the number of assignment and quiz points possible will be the larger of the number they earned and 70% of what is possible. This means that an individual who earns at least 70% of the assignment points possible will receive 100% for however many points they earn. Those earning less than 70% of the points possible will receive a percentage less than 100%.

The percentage of points possible that are earned will be computed, and a separate percentage will be computed based on exam scores alone. You will receive a letter grade based on the higher of the two percentages, using the grading scale 90-100% \Rightarrow A, 80-89% \Rightarrow B, 70-79% \Rightarrow C, 60-69% \Rightarrow D, and below that is an F.

As an example, suppose that your scores on the exams were 83, 75, 88 and 124 points, and suppose also that you earned 150 quiz and assignment points with the total number possible being 193. 70% of 193 is 135, so you earn 43 out of 43 for quizzes and 150 out of 150 for assignments. Thus you will

have earned $83 + 75 + 88 + 124 + 150 = 520$ points out of $100 + 100 + 100 + 150 + 150 = 600$ points possible. Your percentage score would then be $520/600 = 87\%$. You would then receive a B in the course.

Suppose that another individual in the same class had exam scores of 75, 58, 71 and 104 points, and that individual earned 84 quiz and assignment points. This individual receives 84 out of 135 for quizzes and assignments. Their total number of points would be $75 + 64 + 71 + 104 + 84 = 398$ out of $100 + 100 + 100 + 150 + 135 = 585$, so their percentage score including assignments and quizzes would be $398/585 = 68\%$. Based on exams alone, their grade is $75 + 64 + 71 + 104 = 314$ out of $100 + 100 + 100 + 150 = 450$, or $314/450 = 70\%$. Their letter grade for the course would then be a C.

Other Things of Importance:

- *Incomplete Grades:* An incomplete grade can only be assigned to you under the following circumstances:
 1. You have/had a grade of 70% or better (including zeros for any work not done) by the date to withdraw with a W.
 2. You have a SERIOUS problem that begins after the withdraw date and prevents you from being able to complete the term.

An incomplete grade will definitely not be assigned in the event that you are not performing well in the course and fear that you may not obtain a passing grade!
- *Disabilities:* Students with a documented disability who require assistance or academic accommodations should contact the office of Disability Services immediately to discuss eligibility. Disability Services staff are located on both the Klamath Falls and Wilsonville campuses and arrangements can be made to meet with students on any campus. Meetings are by appointment only, so please contact the Disability Services office. Specific information and Disability Services forms can be found at www.oit.edu, then go to "Academics" and click on "Student Success Center" and then "Disability Services." This link leads to the department's website: <http://www.oit.edu/academics/ssc/disability-services>

Calendar: Below are some important dates for the term.

April 17th - Class Cancelled

April 18th - Exam One

April 23rd - Class Cancelled

May 8th - Exam Two

May 18th - Last day to withdraw with a "W"

May 28th - Memorial Day Holiday - no class

May 30th - Exam Three

Tuesday, June 12th, 12:00 PM - 2:00 PM - Final Exam